

October 11, 2011

SPSS - ÉCOLE ST. LOUIS EXCHANGE

Agenda

1. Arrival and Departure details:

Arrival in Toronto: **Oct. 24, at 4:05 pm**; bus leaves SPSS 1:30 pm; arrives at SPSS at approx. **6:30pm**.

Departure: return to France: from Toronto, **Nov. 3, at 7:50 pm**; bus leaves SPSS at **1 pm**.

2. Welcome Reception in SPSS Forum upon arrival.

Food contributions: sandwiches, squares, cookies, etc.

3. Schedule of planned excursions

i) Note return times to SPSS are approx. due to traffic slowdowns.

ii) For a full-day excursion, brown-bag lunches are recommended for one of the meals, as the venues we visit do not always have adequate or affordable options for a full meal for the students.

iii) attached schedules with specific times and details

iv) sign-up sheets for SPSS students for full-day day excursions; maximum of 2 per student recommended on a first-come, first-served basis.

4. Family Activities

Weekend activities are the choice / prerogative of the host families.

Note: Friday October 28th is the Faith PA day for the school board.

5. Gifts

Canadian choices are always welcome, ie: maple syrup

Gift bags upon arrival at SPSS

6. Required Documents

i) Passports applications should be well under way

ii) Out-of-school permission forms

7. Payment schedule, if flight is being paid through the school:

November 25, 2011 - **\$500.00**

January 20, 2012 - **\$500.00**

If flight is being paid independently, please pay it in full to:

Wendy Clarence, Merit Travel, Brookdale Plaza, Chemong Rd.

Tel: 705-743-1635

Individual payment statement of final amount owing to the school will be given to students where required.